

**Green Mountain Care Board**  
144 State Street  
Montpelier, VT 05602

802-828-2177  
www.gmcbboard.vermont.gov

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*Tom Pelham*  
*Susan Barrett, JD, Executive Director*

## **DELIVERED ELECTRONICALLY**

July 24, 2019

Mr. Jonathan Billings  
Northwestern Medical Center  
133 Fairfield St.  
St. Albans, VT 05478

**RE: Docket No. GMCB-003-19con, Renovation/Construction of Emergency Department,  
Project Cost: \$7,616,215**

Dear Jonathan:

Thank you for the application received for the above referenced project. Please provide the following information:

1. Submit electronic files (PDF) of schematic level drawings for both the existing and proposed project areas that are scalable and legible.
2. Submit a dimension plan.
3. Page 9. When available, submit a plan of furniture and equipment to be purchased or replaced. At that time, also confirm that all the costs for furniture and equipment are included in the total project cost. We cannot complete review of this project without this information.
4. Submit a narrative of finishes to be used for the renovated and newly constructed areas.
5. Submit a copy of your action plan and timeline for returning to compliance with the debt to service coverage ratio in your bond covenant.
6. Provide a copy of the fall 2018 CMS survey that identified deficiencies at the hospital, including deficiencies in the Emergency Department (ED).
7. Page 8. Confirm that the cost associated with the temporary relocation of the ED to the former Intensive Care Unit is included in the total cost of the project.
8. Submit a complete project timeline.



In responding, restate the question in bold font and respond in unbolded font. Send an electronic copy to me at [donna.jerry@vermont.gov](mailto:donna.jerry@vermont.gov) and one hard copy (three-hole punched) with a Verification Under Oath to my attention at the Green Mountain Care Board, 144 State Street, Montpelier, Vermont 05602.

If you have any questions, please do not hesitate to contact me at 802-828-2918.

Sincerely,

*s/ Donna Jerry*

Donna Jerry

Senior Health Policy Analyst

cc. Michael Barber, General Counsel  
Green Mountain Care Board

