

### Wednesday, September 19, 2018

<b>PCAG Member Attendees</b>	Allan Ramsay, Christina Harlow, Deborah Wachtel, Dana Kraus, Fay Homan, Kate McIntosh, Leigh LoPresti, Leslie Goldman, <i>Norm Ward</i> , Robert Penney, <i>Sean Uiterwyk</i> , Tim Tanner, <i>Valerie Rooney</i>
<b>GMCB Attendees</b>	Michele Lawrence, Susan Barrett, Kevin Mullin
<b>Other Attendees</b>	Jessa Barnard, Vermont Medical Society
<i>*italics denote phone participation</i>	

1. Welcome & Introductions
  - a. Group introductions, including practice type and location.
  - b. **Action Items:** reply to Michele with changes in name/credentials and/or affiliations on [website](#).
  
2. Charter Review
  - a. Group reacted to draft charter. Discussion around “deliverables” – suggestions for additions included universal access, administrative burden, quality reporting, provider focus and general provider wellness, adding value to the patient, mental health, and dental services. Suggestions for the charter stemmed from review of statutory duties.
  - b. **Action Items:** reply to Michele with additions/edits to the charter. Group will aim to finalize at November 14<sup>th</sup> meeting.
  
3. Open Meeting Law Overview
  - a. Michele and Susan reviewed the Board’s statutory duties per act 48 and how Open Meeting Law impacts the Primary Care Advisory Group.
  - b. **Action Items:** None Noted.
  
4. HIE Plan Presentation
  - a. Emily Richards and Michael Costa provided an overview of the HIE plan, including: current and future work with the stakeholder community, governance for 2019 and beyond, and processes for informing future planning efforts.
  - b. **Action Items:** Emily will email group with set of questions specific to the HIE plan for group feedback.  
HIE group will be invited back at a future meeting to present the completed plan.