

May 12, 2015

Donna Jerry, Health Care Administrator
Green Mountain Care Board
89 Main Street, Third Floor, City Center
Montpelier, VT 05620

Dear Ms. Jerry,

Southwestern Vermont Medical Center (SVMC) requests CON jurisdictional determination on renovation of its General Surgery Office Suite. We believe this project does not require a CON because:

- The cost of the project is below the \$3M CON threshold;
- The project is independent from the Primary Care Suite upgrade completed in February for which we received final implementation report closure on April 3, 2015;
- The decision to proceed with the project has been made independently from other projects as indicated in a communication dated April 1, 2014. The decision to proceed with the General Surgery project was based upon SVMC meeting operational budget and cash flow target for the first six months of FY2015.

Goals for renovation for the surgery suite are:

- ✓ Consolidate four independent physician practices, 6 surgeons and 1 dermatologist into an office suite;
- ✓ Gain operational efficiencies and decrease operating expenses;
- ✓ Improve patient experience by decreasing way finding confusion and improving patient flow;
- ✓ Improve patient access by more efficiently utilizing provider's time;
- ✓ Improve clinical outcomes by enhancing collaboration between providers.

Time Frame: June – December, 2015 (appendix A)

Cost: Approximately \$1.7 million

The expenses associated with this project were included in the FY2015 capital budget approved by the Green Mountain Care Board. The table below shows the CSI16 breakdown of the budgeted expenses.

CSI Division	SUMMARY- DO NOT CHANGE	MATERIAL Cost	LABOR Cost	OTHER Cost	TOTAL Cost
1	General	\$ 83,504	\$ 362,513	\$ 18,929	\$ 464,945
2	Sitework	\$ -	\$ 8,426	\$ -	\$ 8,426
3	Concrete	\$ 82,171	\$ -	\$ -	\$ 82,171
4	Masonry	\$ -	\$ -	\$ -	\$ -
5	Metals	\$ -	\$ -	\$ -	\$ -
6	WoodPlastics	\$ -	\$ -	\$ -	\$ -
7	ThermalMoisture	\$ -	\$ -	\$ -	\$ -
8	DoorsWindows	\$ -	\$ -	\$ -	\$ -
9	Finishes	\$ -	\$ 135,614	\$ -	\$ 135,614
10	Specialties	\$ 273,376	\$ -	\$ -	\$ 273,376
11	Equipment	\$ 70,000	\$ -	\$ -	\$ 70,000
12	Furnishings	\$ 66,964	\$ -	\$ -	\$ 66,964
13	Special Construction	\$ 8,119	\$ -	\$ -	\$ 8,119
14	Conveying	\$ -	\$ -	\$ -	\$ -
15	Mechanical	\$ -	\$ 408,575	\$ -	\$ 408,575
16	Electrical	\$ -	\$ 164,668	\$ -	\$ 164,668
	TOTAL	\$ 584,134	\$ 1,079,796	\$ 18,929	\$ 1,682,859

A detailed budgeted expense report for each CSI16 division is provided in appendix B.

Project Description:

Renovation of 6,700 square feet of the second floor, north wing of the Medical Office Building. The space is currently inhabited by 4 separate surgeon’s office practices. These independent practices create operational inefficiencies, as each has their own receptionist, clinical support staff, exam rooms and nursing area. Consolidation of these office practices into a suite will also improve patient flow and collaboration between providers. Importantly the exam and procedure rooms will be standardized and designed to meet current facilities and American Disabilities Act code compliance. The renovation will comply with guidelines from the Facility Guidelines Institute including making the exam rooms ADA compliant. The consistent exam room design, thoughtful layout and enhanced patient flow will reduce operating expenses, facilitate a better patient experience and improve outcomes.

There are several features of the General Surgery Office Suite design that support the projects goals:

1. Centralized registration and checkout improves efficiency, the patient experience and patient way finding;
2. Shared exam rooms and adjacent minor procedure rooms improve patient access as they efficiently use provider’s time;
3. On-stage space ensures caregiver collaboration;
4. Appropriately sized storage space, including locked space for medical supplies ensures best practice;
5. Off-stage provider area facilitates relationships, collegiality and teamwork.



Enabling moves and renovations:

There are no enabling moves or renovations. While the individual surgeon's offices are being renovated to form the surgery suite, the surgeons will practice from a generic vacant office space on second floor. The costs of preparing this vacant space for temporary use and for moving the practices to and from this space are included in the project cost.

We look forward to your CON jurisdictional determination.

Thank you for considering this important project,

James Trimarchi, Director Planning
802 440 4051
James.Trimarchi@svhealthcare.org

Appendix A- Surgery Office Suite Time Frame

Time Frame: June – December 2015

Surgery Office Suite

Bidding

Renovation

Move practice into suite

FY2015						FY2016		
Q3			Q4			Q1		
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

Surgery Office Suite



