



# Rutland Regional Medical Center

*An Affiliate of Rutland Regional Health Services*

160 Allen Street, Rutland, VT 05701 • [www.rrmc.org](http://www.rrmc.org) • 802.775.7111

## DELIVERED ELECTRONICALLY

June 5, 2019

Donna Jerry  
Green Mountain Care Board  
144 State Street  
Montpelier, VT 05602

**RE: Docket No. GMCB-009-19con, Renovations and Substantial Remediation to Remedy Ligature Risks at Rutland Regional Medical Center. Project Cost: \$4,067,353.**

Dear Ms. Jerry,

In response to your letter of June 3, 2019:

1. **The project is displacing a conference room and offices.**
  - a. **Explain where the conference room and offices will be relocated;**

The offices and conference room you reference will be relocated to the Performance Improvement (PI) offices on the east end of the construction area. PI staff are being relocated to a building currently owned by RRMC on Commons Street.

- b. **Identify the cost associated with this relocation;**

The total cost associated with this relocation is \$125,000. \$100,000 of the cost is for the renovation of the PI and Commons Street spaces. The other \$25,000 is the cost to move the existing PI and PSIU furnishings and equipment from the current locations to the new locations.

- c. **Explain whether the associated relocation cost is included in the total project cost; and**

The renovation cost is included in the total project cost (see below).

- d. **Identify the line item(s) where the relocation costs are included. If not included in the total project cost, please explain.**

The \$100,000 is included in Table 1 as part of the \$2,647,643 reported on the *Renovation* line under the *Construction Costs* section.

The \$25,000 is included in Table 3B titled *Income Statement - Project Only* on the *Other Operating Expense* line for FY 2020 along with \$10,000 for Asbestos Abatement. This \$25,000 is included as an operating expense and is not part of the capital costs included in Table 1 due to Accounting Standard Requirements. Accounting Standards state that all costs related to moving and storage of existing furnishings, fixtures, and equipment may not be capitalized and instead must be included as an operating expense. (Accounting Standards also require that asbestos abatement related costs be included as an operating expense.)

2. **There is a discrepancy in the fundraising amount reflected on page 12 of the application and Table 3B, titled *Income Statement*, in Exhibit F. Please explain.**

The fundraising amount of \$500,000 listed on page 12 of the application is incorrect. The fundraising amount of \$550,000 included on Table 3B, titled *Income Statement - Project Only* on the *Non-Operating Revenue* line for FY 2020 is correct.

3. **Submit a letter signed by your architect certifying that all architectural plans meet or exceed all applicable FGI Guidelines for a facility of this type.**

See attached letter from Lavallee Brensinger Architects.

If you have any further questions, please do not hesitate to contact me at 802-747-1600.

Sincerely,



Claudio Fort  
President and CEO

Attachment: Architect Letter

# LAVALLEE|BRENSINGER ARCHITECTS

June 02, 2019

Jim Greenough, VP Corporate Support Services  
Rutland Regional Medical Center  
160 Allen Street, Rutland, VT 05701

Re: RRMC – 4<sup>th</sup> Floor Renovations - Psychiatric Adult Inpatient Services  
LBA Project No: 18-007-00

Dear Jim,

The renovations of the 4<sup>th</sup> floor adult inpatient service unit is a project designed to address deficiencies related to existing physical plant ligature risks. The assessment of the existing physical plant was conducted by Lavallee Brensinger Architects and in conjunction with RRMC's clinical staff. The team evaluated each space and assigned a *risk level* as outlined in the *Design Guide for the Built Environment of Behavioral Health Facilities*. The project used this assignment to identify deficiencies and to outline the statement of corrective actions.

In accordance with FGI Section 1.1-3 *Renovation*, all new work shall comply with both the Guidelines and the applicable occupancy chapter of NFPA101. The renovations included in this project have been designed to meet these Guidelines. It should be noted that access to existing bathrooms currently require patients to enter a corridor, this existing condition is not be altered in this project. New patient rooms being added will have bathrooms that meet this criterion.

Sincerely,



Joan Eagleson, Principal  
Lavallee Brensinger Professional Association

cc: Jeffrey D. McKee, Psy.D. VP, Community and Behavioral Health  
Scott Timmons,,RA, LBA



# Rutland Regional Medical Center

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## Form A - Verification Form

STATE OF VERMONT  
DEPARTMENT OF BANKING, INSURANCE,  
SECURITIES AND HEALTH CARE ADMINISTRATION

In re: Rutland Regional Medical Center ) Docket No. GMCB-009-19con  
) Renovations and Substantial Remediations  
) to Remedy Ligature Risks  
)  
)

### **Exhibit A – Form of Verification Under Oath when filing a Certificate of Need Application.**

Claudio D. Fort, being duly sworn, states on oath as follows:

1. My name is Claudio D. Fort. I am President and Chief Executive Officer of Rutland Regional Medical Center. I have reviewed the attached response letter regarding Docket No. GMCB-009-19con Renovations and Substantial Remediations to Remedy Ligature Risks from myself to Donna Jerry, Health Policy Analyst, dated June 5, 2019.
2. Based on my personal knowledge, after diligent inquiry, the information contained in the response letter dated June 5, 2019 is true, accurate and complete, does not contain any untrue statement of a material fact, and does not omit to state a material fact necessary to make the statement made therein not misleading, except as specifically noted herein.
3. My personal knowledge of the truth, accuracy and completeness of the information contained in the response letter dated June 5, 2019 is based upon either my actual knowledge of the subject information or, where identified below, upon information reasonably believed by me to be reliable and provided to me by the individuals identified below who have certified that the information they have provided is true, accurate and complete, does not contain any untrue statement of a material fact, and does not omit to state a material fact necessary to make the statement made therein not misleading.

4. I have evaluated, within the 12 months preceding the date of this affidavit, the policies and procedures by which information has been provided by the certifying individuals identified below, and I have determined that such policies and procedures are effective in ensuring that all information submitted or used by Rutland Regional Medical Center in connection with the Certificate of Need program is true, accurate, and complete. I have disclosed to the RRHS-RRMC Board of Directors all significant deficiencies, of which I have personal knowledge after diligent inquiry, in such policies and procedures, and I have disclosed to the RRHS-RRMC Board of Directors any misrepresentation of facts, whether or not material, that involves management or any other employee participating in providing information submitted or used by Rutland Regional Medical Center in connection with the Certificate of Need program.
5. The following certifying individuals have provided information or documents to me in connection with the response letter regarding Docket No. GMCB-009-19con Renovations and Substantial Remediations to Remedy Ligature Risks from myself to Donna Jerry, Health Policy Analyst, dated June 05, 2019 and each such individual has certified, based on his or her actual knowledge of the subject information or, where specifically identified in such certification, based on information reasonably believed by the certifying individual to be reliable, that the information or documents they have provided are true, accurate and complete, do not contain any untrue statement of a material fact, and do not omit to state a material fact necessary to make the statement made therein not misleading:

(a) Judi K. Fox, VP Fiscal Services, CFO

The information or documents provided by the certifying individual.

All financial related information.

Subject information of which the certifying individual has actual knowledge.

As stated above.

The individuals and the information reasonably relied on by the certifying individual.

In the case of documents identify the custodian of the documents.

Judi K. Fox

(b) James Greenough, VP Corporate Support Services

The information or documents provided by the certifying individual.

All scope related information.

Subject information of which the certifying individual has actual knowledge.

As stated above.

The individuals and the information reasonably relied on by the certifying individual.

In the case of documents identify the custodian of the documents.

James Greenough

(c) Jeffrey McKee, PsyD, VP Community and Behavioral Health  
The information or documents provided by the certifying individual.  
All scope related information.

Subject information of which the certifying individual has actual knowledge.  
As stated above.

The individuals and the information reasonably relied on by the certifying individual.

In the case of documents identify the custodian of the documents.  
Jeffrey McKee

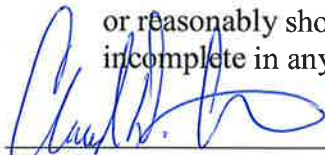
(d) John Wallace, General Counsel Chief Compliance Officer  
The information or documents provided by the certifying individual.  
All scope related information.

Subject information of which the certifying individual has actual knowledge.  
As stated above.

The individuals and the information reasonably relied on by the certifying individual.

In the case of documents identify the custodian of the documents.  
John Wallace

6. In the event that the information contained in the response letter regarding Docket No. GMCB-019-19con Renovations and Substantial Remediation to Remedy Ligature Risks from myself to Donna Jerry, Health Policy Analyst, dated June 5, 2019 becomes untrue, inaccurate or incomplete in any material respect, I acknowledge my obligation to notify the Department of Banking, Insurance, Securities and Health Care Administration, and to supplement the Interim Report as soon as I know, or reasonably should know, that the information or document has become untrue, inaccurate or incomplete in any material respect.



\_\_\_\_\_  
Claudio D. Fort, President and CEO

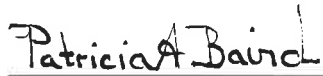
On June 5, 2019 Claudio D. Fort appeared before me and swore to the truth, accuracy and completeness of the foregoing.

Patricia A Baird  
Notary public 157.0002489  
My commission expires January 31, 2021

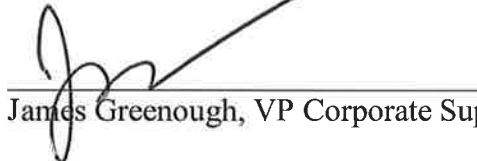
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\_\_\_\_\_  
Judi K. Fox, VP Fiscal Services, CFO


On June 5, 2019 Judi K. Fox appeared before me and swore to the truth, accuracy and completeness of the foregoing.

  
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Notary public 157.0002489  
My commission expires January 31, 2021

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James Greenough, VP Corporate Support Services

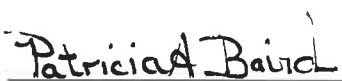
On June 5, 2019, James Greenough appeared before me and swore to the truth, accuracy and completeness of the foregoing.

  
\_\_\_\_\_  
Notary public 157.0002489  
My commission expires January 31, 2021

[seal]

  
\_\_\_\_\_  
Jeffrey McKee, PsyD, VP Community and Behavioral Health


On June 5, 2019, Jeffrey McKee appeared before me and swore to the truth, accuracy and completeness of the foregoing.

  
\_\_\_\_\_  
Notary public 157.0002489  
My commission expires January 31, 2021

[seal]

  
\_\_\_\_\_  
John Wallace, General Counsel Chief Compliance Officer

On June 5, 2019, John Wallace appeared before me and swore to the truth, accuracy and completeness of the foregoing.

  
\_\_\_\_\_  
Notary public 157.0002489  
My commission expires January 31, 2021

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