525 Clinton Street, Bow, NH 03304

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# FQHC Background Information

for the Green Mountain Care Board April 25, 2018

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### Bi-State Primary Care Association Mission and Vision

#### Mission

Promote access to effective and affordable primary care and preventive services for all, with special emphasis on underserved populations in Vermont and New Hampshire.

#### Vision

Healthy individuals and communities with quality health care for all.

#### Who We Are

Bi-State Primary Care Association was established in 1986 to serve Vermont and New Hampshire. Bi-State is a nonprofit, 501(c)(3) charitable organization that promotes access to effective and affordable primary care and preventive services for all, with special emphasis on underserved populations in New Hampshire and Vermont.

Bi-State members include federally qualified health centers (FQHCs), community health centers (CHCs), rural health clinics (RHCs), private and hospital-supported primary care practices, community action programs, area health education centers (AHEC), clinics for the uninsured, Planned Parenthood and social service agencies.

#### What We Do

Bi-State works with federal, state, and regional health policy organizations, foundations, and payers to develop strategies, policies, and programs that provide and support community-based primary health care services in medically underserved areas.

Bi-State's nonprofit recruitment center provides workforce assistance and candidate referrals to FQHCs, RHCs, and private and hospital-sponsored physician practices throughout Vermont and New Hampshire. The recruitment center focuses on recruiting and retaining primary care providers including physicians, dentists, nurse practitioners, and physician assistants.

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## Health Center Program Site Visit Protocol

Health Resources and Services Administration (HRSA) site visits support the effective oversight of the Health Center Program. Operational Site Visits (OSVs) provide an objective assessment and verification of the status of each Health Center Program awardee or look-alike's compliance with the statutory and regulatory requirements of the Health Center Program. In addition, HRSA conducts site visits to assess and verify look-alike initial designation applicants for compliance with Health Center Program requirements to inform initial designation determinations.

The Health Center Program Site Visit Protocol (SVP) is the tool for assessing compliance with Health Center Program requirements during OSVs. The SVP is designed to provide HRSA the information necessary to perform its oversight responsibilities using a standard and transparent methodology that aligns with the Compliance Manual. Learn more about the SVP:

- Introduction (PDF 468 KB)
- Needs Assessment (PDF 716 KB)
- Required and Additional Health Services (PDF 297 KB)
- Clinical Staffing (PDF 684 KB)
- Accessible Locations and Hours of Operation (PDF 689 KB)
- Coverage for Medical Emergencies During and After Hours (PDF 280 KB)
- Continuity of Care and Hospital Admitting (PDF 773 KB)
- Sliding Fee Discount Program (PDF 450 KB)
- Quality Improvement/Assurance (PDF 638 KB)
- Key Management Staff (PDF -771 KB)
- Contracts and Subawards (PDF 816 KB)
- Conflict of Interest (PDF 732 KB)

- Collaborative Relationships (PDF 838 KB)
- Financial Management and Accounting Systems (PDF 754 KB)
- Billing and Collections (PDF 806 KB)
- <u>Budget</u> (PDF 691 KB)
- Program Monitoring and Data Reporting Systems (PDF 796 KB)
- Board Authority (PDF 824 KB)
- Board Composition (PDF 847 KB)
- Federal Tort Claims Act (FTCA) Risk Management Deeming Requirements (PDF – 775 KB)
- Performance Analysis (PDF 796 KB)
- Promising Practices (PDF 514 KB)
- Eligibility Requirements for Look-Alike Initial Designation Applicants (PDF - 712 KB)