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**Donna Jerry**  
**144 State St, Montpelier, VT**  
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**June 2, 2023**

### **Greetings!**

I am writing this letter requesting Jurisdictional Determination for Windsor Homecare and Staffing LLC.

My name is Shaneall Ferron, and I own Windsor Homecare and Staffing LLC. Windsor Homecare and Staffing LLC is a non-medical Homecare agency that supports families who want to keep their loved ones out of nursing homes and other long-term care facilities. We help our clients so they can age in a safe and familiar environment and keep doing the things they love most well into old age. We currently serve clients in Chittenden County.


Windsor Homecare and Staffing provides a wide range of non-medical services, such as;

- Personal care/ grooming
- Companionship
- Meal Preparation
- Errands
- Medication reminder
- Incontinence Care
- Social engagement
- Housekeeping
- Mobility assistance
- Exercise prescribed by PT.
- Other activities of daily living
- Assisted Living Facility Support

We currently have four full-time employees on staff, all personal care attendants.

We intend to continue to offer these non-medical services and serve clients in Chittenden County.

Services Provided	Level of Provider	Full time Equivalent
Personal care/ grooming	Personal Care Attendant (PCA)	We have four full time staff, all performing the same duties
Companionship	Personal Care Attendant (PCA)	
Meal Preparation	Personal Care Attendant (PCA)	
Errands	Personal Care Attendant (PCA)	
Medication reminder	Personal Care Attendant (PCA)	
Incontinence Care	Personal Care Attendant (PCA)	
Social engagement	Personal Care Attendant (PCA)	
Housekeeping	Personal Care Attendant (PCA)	
Mobility assistance	Personal Care Attendant (PCA)	
Exercise prescribed by PT.	Personal Care Attendant (PCA)	
Other activities of daily living	Personal Care Attendant (PCA)	
Assisted Living Facility Support	Personal Care Attendant (PCA)	



Windsor Homecare and Staffing is fully private pay. Therefore, we do not accept Medicare, Medicaid, or Commercial Insurance.

We do background checks on all our staff and will continue to do so.

The intent of Windsor Homecare and Staffing is to grow to become a well-known care agency in Vermont, and we want to make sure that we comply with all the rules and regulations and not break any Certificate of Needs laws.

**Sincerely,**  
**Shaneall Ferron**  
**CEO/ Founder**