

GREEN MOUNTAIN CARE BOARD  
Data Governance Council  
February 6, 2024  
2:00pm, via Microsoft Teams

**Attendance (Voting Members)**

Susan Barrett, Council Chair and Executive Director, GMCB  
Cathy Fulton, Executive Director, VPQHC  
Kristin McClure, Health Care Reform Integration Manager, AHS  
Jessie Hammond, Public Health Statistics Chief, VDH  
Lauri Scharf, Manager of Informatics, Bi-State Primary Care Association  
Kathryn O'Neill, Director of Health System Data and Analytics, GMCB  
*(absent) Jessica Holmes, Board Member, GMCB*

**Others Present**

Attendance report available upon request.

**Call to Order, Chair's Report**

Susan Barrett called the meeting to order at approximately 2:02 pm. Susan provided a brief update on Board activities.

**Approve June Meeting Minutes**

The Council voted (5-0-0) to approve the minutes from December 5, 2023, with Kate O'Neill abstaining.

**DGC Member Appointment**

Susan announced that Valerie Giroux, filling the ADS staff seat on the DGC, has left her position at the Agency of Digital Services. Susan designated Stacy Gibson-Grandfield, Director of the Enterprise Project Management Office at ADS, as a voting member on the council. Susan moved to appoint Stacy, Lauri Scharf seconded, and the Council voted 5-0 to approve the appointment. Jessie Hammond was absent for this vote.

**DGC Request Updates**

Veronica Fialkowski asked for clarification from the council on approval of access to the integrated VHCURES & Vital Records death data file, which was established in 2023 for availability upon approval to authorized state agency users. The council agreed that upon approval by both GMCB and VDH (per the established interagency MOU), the DGC chair could determine whether the request should be brought to the DGC for review or allowed for release based on agency approval. This practice is similar to data release applications/DUAs.

**Data Reporting Manual Changes**

Veronica presented the list of proposed changes to the VHCURES data reporting manual and announced that the process, as outlined in Rule, will begin in February with notice to affected submitters, a public comment period and potential vote by the DGC at its April or June 2024 meeting. Kristin McClure requested that GMCB staff meet with the Medicaid data team in advance of notifying affected submitters about the proposed changes, and staff agreed to do so.

**GMCB Administrative Rule 9.000 Proposed Changes Update**

No updates for this meeting.

**Staff Updates**

Susan announced that Veronica has resigned her position at the GMCB effective Feb 14, 2024.

**Public Comment** – None.

**New Business** – None.

**Adjournment** – The Council voted 6-0 to adjourn at approximately 2:56pm.

Next DGC meeting: Tuesday April 2, 2024, 2:00pm.

UNAPPROVED