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*Susan J. Barrett, J.D., Executive Director*

## MEMORANDUM

TO: Douglas Farnham, Deputy Secretary, Agency of Administration

FROM: Jean Stetter, GMCB DocuSigned by:  
*Jean Stetter*  
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CC: Susan Barrett, GMCB; Anna Reinhold, AoA and Emma Fedorchuk, Finance & Management

RE: Mathematica Contract 44591 Amendment 1

DATE: May 30, 2023

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Attached is GMCB's Amendment 1 to the Mathematica contract #44591.

Mathematica was one of two successful bidders on the GMCB [Community Engagement RFP](#) which ADS' PAT approved in October 2022. The procurement for this work has taken longer than originally planned due to the complexity of the tasks and the bidder's different skill sets. Mathematica was awarded Task 1 for Data Analytics to support Task 2. Task 2 has been awarded to another vendor and that contract is still under negotiations.

In an effort to streamline GMCB contracts with Mathematica, we have agreed to award to the work of Task 1 under contract #44591. We reviewed this choice with the Attorney General Office prior to drafting the amendment.

We realize this amendment adds scope without an increase in cost. That is intentional. As we've moved further into this work, we realized that a different, existing contractor would be better suited for part of the work. Therefore, we are amending that contract higher and leaving this contract as in to maintain appropriate contractual dollar controls.

Thank you and please let me know if you have any questions.

