

## **Green Mountain Care Board**

### **Instructions for completing the cost worksheets:**

Please use the worksheet that applies to your project.

Please enter data and information ONLY in the green highlighted cells in the Project & Operating Costs and Equipm

***If you need to include more line items, please list additional items under "Other (specify)" and include dollar am***

If you have any questions, please contact Donna Jerry at 802-828-2918 or e-mail [donna.jerry@vermont.gov](mailto:donna.jerry@vermont.gov).

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<b>Project &amp; Operating Costs</b>	
Northern Lights Recovery Center	
Northern Lights Recovery Center	

Project Costs:	Latest Actuals (12 mos)	Year one of Proj (12 mos)	Year 2 (12 mos)	Year 3 (12 mos)
<b>Construction Costs</b>				
New Construction	\$0	\$0	\$0	\$0
Renovation	\$0	\$0	\$0	\$0
Site Work	\$0	\$0	\$0	\$0
Fixed Equipment	\$0	\$0	\$0	\$0
Design/Bidding Contingency	\$0	\$0	\$0	\$0
Construction Contingency	\$0	\$0	\$0	\$0
Construction Manager Fee	\$0	\$0	\$0	\$0
Other (please specify):	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Related Project Costs				
Major Moveable Equipment	\$0	\$0	\$0	\$0
Furnishings, Fixtures & Other Equip.	\$0	\$25,000	\$10,000	\$13,000
Architectural/Engineering Fees	\$0	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0
Purchase of Buildings	\$0	\$0	\$0	\$0
Administrative Expenses & Permits	\$0	\$5,000	\$2,000	\$2,000
<i>Total Debt Financing Expenses (see below)</i>	\$0	\$100,000	\$0	\$0
Debt Service Reserve Fund	\$0	\$0	\$0	\$0
Working Capital	\$0	\$200,000	\$0	\$0
Other	\$0			\$0
	\$0	\$0	\$0	\$0
	\$0			
<b>Subtotal</b>	<b>\$0</b>		<b>\$12,000</b>	<b>\$15,000</b>

<b>Total Project Costs</b>	<b>\$ -</b>	<b>\$ 220,000.00</b>	<b>\$ 12,000.00</b>	<b>\$ 15,000.00</b>
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<b>Debt Financing Expenses</b>				
Capital Interest	\$0	\$0	\$0	\$0
Bond Discount or Placement Fee	\$0	\$0	\$0	\$0
Misc. Financing Fees & Exp. (issuance costs)	\$0	\$0	\$0	\$0
Other (specify):Partnership Equity	\$0	\$100,000	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>
Less Interest Earnings on Funds	0	0	0	0
Debt Service Reserve Funds	\$0	\$0	\$0	\$0
Capitalized Interest Account	\$0	\$0	\$0	\$0
Construction Fund	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Debt Financing Expenses</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>

<b>Project &amp; Operating Costs</b>				
Northern Lights Recovery Center				
Northern Lights Recovery Center				
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<i>feeds to Debt Financing Expenses above</i>				

<b>Project &amp; Operating Costs</b>	
Northern Lights Recovery Center	
Northern Lights Recovery Center	

<b>Operating Costs (expenses):</b>		Latest Actuals (12 mos)	Year one of Proj (12 mos)	Year 2 (12 mos)	Year 3 (12 mos)
Staffing Expenses					
	Salaries per FTE	\$0	\$1,373,844	\$1,488,780	\$1,545,931
	Fringe Benefits/Health Insurance	\$0	\$300,000	\$312,000	\$324,480
	Professional Insurance	\$0	\$10,000	\$10,400	\$10,816
	Staff Travel	\$0	\$0	\$0	\$0
	Consultant costs & travel	\$0	\$0	\$0	\$0
	Subscriptions/Dues	\$0	\$0	\$0	\$0
	Human Resources Part Time	\$0	\$35,000	\$36,400	\$37,856
		\$0	\$0	\$0	\$0
Operation					
	Supplies/printing	\$0	\$40,000	\$41,600	\$43,264
	Depreciation	\$0	\$0	\$8,000	\$12,000
	Interest	\$0	\$0	\$0	\$0
	Advertising/Marketing/Printing	\$0	\$24,000	\$24,960	\$25,960
	Vehicle Expense/Auto Insurance	\$0	\$16,000	\$16,640	\$17,305
	Rent/Lease Expense	\$0	\$96,000	\$99,840	\$103,834
	Utilities/Telephone Expenses	\$0	\$20,000	\$20,800	\$21,632
	Computer/hardware/Software	\$0	\$0	\$0	\$0
	Building Maintenance and repair	\$0	\$0	\$0	\$0
	Property Taxes	\$0	\$0	\$0	\$0
	Legal Services	\$0	\$5,000	\$5,000	\$5,000
	Billing Services	\$0	\$0	\$0	\$0
	Security Services	\$0	\$261,040	\$271,481	\$282,341
	Cleaning Services	\$0	\$60,000	\$62,400	\$64,900
	Grounds Keeper	\$0	\$0	\$0	\$0
	Food	\$0	\$216,000	\$224,640	\$233,640
	Horse Expenses			\$120,000	\$132,000
<b>Total Operating Costs:</b>		<b>\$ -</b>	<b>\$ 2,456,884.00</b>	<b>\$ 2,742,941.00</b>	<b>\$ 2,860,959.00</b>

<b>Equipment Costs</b>	
<b>Name of Project:</b>	Northern Lights Recovery Center
<b>Name of Organization:</b>	Northern Lights Recovery Center

	Latest Actuals	Year 1	Year 2
Equipment costs	\$0	\$0	\$0
Studies/Surveys Expense	\$0	\$0	\$0
Designs/Plans/Working Drawings	\$0	\$0	\$0
Installation Costs	\$0	\$10,000	\$0
Renovation/construction costs	\$0	\$0	\$0
Financing costs	\$0	\$0	\$0
Maintenance/service contracts	\$0	\$12,000	\$12,960
Other component costs	\$0	\$0	\$0
Lease costs	\$0	\$0	\$0
Equipment operating costs	\$0	\$0	\$0
Other (specify):	\$0	\$0	\$0
Horse (4)	\$0	\$0	\$60,000
	\$0	\$0	\$0
	\$0	\$0	\$0
<b>Less fair market trade-in value of equipment</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Total equipment Costs</b>	<b>\$ -</b>	<b>\$ 22,000.00</b>	<b>\$ 72,960.00</b>
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