

**Green Mountain Care Board**  
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*Cornelius Hogan  
Jessica Holmes, PhD  
Robin Lunge, JD, MHCDS  
Susan Barrett, JD, Executive Director*

May 22, 2017

Dear Hospital CEO:

Consistent with past years, the Green Mountain Care Board hospital budget team will analyze your annual hospital budget submission, due July 3, 2017, and provide you with an analysis and the Board's outstanding questions no later than one week prior to your scheduled hearing. The Board requests that you provide written responses to its questions and send them by email to [Lori.Perry@vermont.gov](mailto:Lori.Perry@vermont.gov) or [Janeen.Morrison@vermont.gov](mailto:Janeen.Morrison@vermont.gov) by 4 p.m. on Friday, August 11<sup>th</sup> (for hearings on August 15 or 17) or Friday, August 18<sup>th</sup> (for hearings on August 22 or 24).

In addition, I have attached to this letter a standardized Agenda for the FY 2018 budget presentations. Note that each hospital is required to address the items listed on the agenda, *in the sequence shown on the agenda*, during its presentation. If you intend to offer relevant information for the Board's consideration that does not fit within the Agenda, we request that you do so after you have completed discussing the Agenda items.

As begun with last year's budget review process and outlined in Section 2a of Act 152 (2016), our office will provide the Health Care Advocate (HCA) copies of all hospital budget materials, accept the HCA's written questions and comments relating to the review, and provide the HCA an opportunity to ask questions at the close of the presentation. A copy of the statutory provision, 18 V.S.A. § 9456(d), is attached for your convenience.

Last, I have attached the FY 2018 hospital budget hearing schedule; this year, hearings are scheduled over four days in Montpelier, Burlington and Rutland. Please provide your presentation and names of those individuals testifying, including their respective titles, to us by email, copying the HCA ([Jshaw@vtlegalaid.org](mailto:Jshaw@vtlegalaid.org)), at least 24 hours prior to your scheduled hearing. In addition to posting the information on our website so it is accessible to hearing attendees via internet, the Board will make available an LCD projector, laptop and screen if you wish to project the materials at the hearing. We request that you arrive a half-hour before your scheduled time and provide ten hard copies (three-holed punched) of your presentation materials for the Board and staff, and sufficient additional copies for members of the public.

If you have any questions about this process, please call me at 828-2989, Lori Perry at 828-6971, or Janeen Morison at 828-2903.

Sincerely,

s/Michael Davis  
Director of Health System Finances



Green Mountain Care Board

cc: Hospital CFOs  
Mike DelTrecco, Vermont Association of Hospitals and Health Systems  
Board Members and Staff  
Health Care Advocate (Vermont Legal Aid)



**AGENDA**  
**FY 2018 HOSPITAL BUDGET PRESENTATION**

- 1) **Introduction of Witnesses** (*no more than 5 minutes*)
  
- 2) **Budget Presentation**
  - 2018 Major budget initiatives
  - Capital Budget (if not explained above)
  - Status of your Community Health Needs Assessment plans
  - Explanation of your responses to the Board’s budget analysis questions
    - Make sure to address the “change” column of your Analysis (the Payer detail)
    - Include a discussion of Act 53 prices/quality measures
  - Responses to written questions from the Health Care Advocate
  
- 3) **Q&A** (*allow 1/4 of your allotted time for questions*)
  - Board Members*
  - GMCB Staff*
  - Health Care Advocate*



18 V.S.A. § 9456: Hospital Budget Review

(d)(1) Annually, the Board shall establish a budget for each hospital by on or before September 15, followed by a written decision by October 1. Each hospital shall operate within the budget established under this section.

\* \* \*

(3)(A) The Office of the Health Care Advocate shall have the right to receive copies of all materials related to the hospital budget review and may:

(i) ask questions of employees of the Green Mountain Care Board related to the Board's hospital budget review;

(ii) submit written questions to the Board that the Board will ask of hospitals in advance of any hearing held in conjunction with the Board's hospital review:

(iii) submit written comments for the Board's consideration; and

(iv) ask questions and provide testimony in any hearing held in conjunction with the Board's hospital budget review.

(B) The Office of the Health Care Advocate shall not further disclose any confidential or proprietary information provided to the Office pursuant to this subdivision (3).

